

# Rickmansworth Water Ski Club – Membership Application

This form must be completed by all adults and juniors applying for membership.

Our governing body, the British Water Ski Federation has a Child Protection Policy which we support and comply with. Therefore we also require adult applicants and Juniors 16 and over who are no longer in full time education to complete the British Water Ski Self Disclosure Form. In addition, parents or guardians of Juniors must fill in the attached parental consent form. Boat drivers and those who assist on Beginners/Coaching Days must agree to being Criminal Records Bureau checked. Details of how to do this will be given on request.

Personal Information											
Surname(1):				First Names(1):							
Surname(2):				First Names(2):							
Parent's / * Carer's name (delete as appropriate):											
* If Carer, please state whether you hold "parental responsibility"						Yes <input type="checkbox"/> No <input type="checkbox"/>					
Home Address:											
Postcode:			Home Telephone:			Mobile Tel:					
Date of Birth 1:		Age:		Sex:		M		F			
Date of Birth 2:		Age:		Sex:		M		F			
Email address:											

Medical Information											
Do you suffer from any medical conditions which might affect your water skiing:											
Yes: <input type="checkbox"/> No: <input type="checkbox"/> If Yes, please give details:											
Do you suffer from any allergies:											
Yes: <input type="checkbox"/> No: <input type="checkbox"/> If Yes, do you normally carry an inhaler or Epi-Pen: Yes: <input type="checkbox"/> No: <input type="checkbox"/>											
Please provide any other information which you think may be relevant:											

Emergency Contact Information											
Emergency contact name:				Telephone No:							
Alternative contact name:				Telephone No:							

PTO:



## RWSC Membership Application – Cont

### References

Please provide the Name and address of any (up to two) Water Ski Clubs of which you have previously been a member in the last 5 years. If you have not held membership at a Club, please provide names and addresses of two people who know you well and are not closely related to you who would be willing to act as character referees.

Name:		Name:	
Address:		Address:	
Postcode:		Postcode:	
Telephone number:		Telephone number:	
I am a member of British Water Ski:		YES <input type="checkbox"/> NO <input type="checkbox"/>	Membership number:

### Fees

Subscription Rates are as follows:

Adult Individual:	£250.00
Adult Couple: (must be cohabiting)	£425.00
Junior 1 (under 10 on application and a child of a full adult member):	£50.00
Junior 2 (under 18 on application)	£150.00
Senior (60 or over on application)	£150.00
A deposit of £100.00 will also be required on acceptance into membership and this will be held for 12 months against your account going into arrears.	Cheques should be crossed and made payable to <b>RWSC</b>

**Please note that all applicants for membership will be asked to attend an informal meeting with members of the Committee prior to acceptance.**

- I/We apply for membership of Rickmansworth Water Ski Club.
- I/We agree to abide by the Club's Rules and Byelaws.
- I/We agree to abide by the Local Authority's Byelaws relating to Rickmansworth Aquadrome.
- I/We agree not to hold the Club, its Officers or Committee responsible for loss or theft or damage to my/our person(s) or possessions.
- I/We understand that insurance of my/our possessions or equipment is my/our responsibility.

Applicant or Parent / Carer's signature(s):

Date:

**Now continue to the BWS Self Disclosure Form**  
(not required for Juniors under 15)



# British Water Ski Self-Disclosure Form

You have a right of access to information held on you and other rights under the Data Protection Act 1998.

## → Part A

Title:	First Name:	Surname:
Any previous names by which you may have been known:		
Address:		
	Postcode:	<b>Postcode MUST be completed.</b>
Telephone Number(s):	E-mail Address:	
Date of Birth:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Sex: M <input type="checkbox"/> F <input type="checkbox"/>

## Please complete if appropriate

Current Club(s)	Position(s) Held	Start Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

British Water Ski Membership Number:

Qualification(s):	Course date(s):	Renewal date(s):
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

I confirm that I have seen identification documents relating to this person, and I confirm to the best of my ability that these are accurate. Please detail which documents (membership card/coaching licence etc):

Signature of Club Secretary or Welfare Officer:

Print name:

Date:



→ You must also complete Part B.

# British Water Ski Self-Disclosure Cont

## → Part B Self-disclosure (for completion by the individual named in Part A)

1. Have you ever been convicted or cautioned for any criminal offences or received a reprimand or written warning?

YES  NO

If YES please supply details of any criminal convictions:

**NOTE:** You are advised under the provisions of the Rehabilitation of Offenders Act 1974 (exceptions) order 1975 as amended by the Rehabilitations of Offenders Act 1974 (Exceptions Amendment) Order 1986 you should declare all convictions including 'spent' convictions.

2. Are you a person known to any social services department as being an actual or potential risk to children?

YES  NO

If YES, please supply details:

3. Have you had a disciplinary sanction (from a sports or other organisation's governing body) relating to child abuse?

YES  NO

If YES, please supply details:

### IMPORTANT

I certify that all information in this form is true and correct to the best of my knowledge and realise that any false information or omissions may lead to the termination of my services. I agree to notify the Club of any pending prosecutions/cautions/warnings/reprimands or convictions whilst I remain in post.

I have read and understood the British Water Ski Child Protection Policy and consent to British Water Ski undertaking a Criminal Records Bureau (CRB) check if so required and to verify any information provided by the Police and Social Services.

I agree to abide by the British Water Ski Code of Ethics and Conduct.

Signed by the above  
named individual:

Print name:

Date:



# British Water Ski Parental Consent Form

To be completed for all young people engaged in Waterskiing of British Water Ski for each season and for any additional activities which may be held at a different venue to that of their "home" Club.

Name of Club:	
Child's First Name:	Child's Surname:
Parents/Carer's name(s):	
Home address:	
Postcode:	Telephone number:
Date of Birth: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Age: <input type="text"/> Sex: M <input type="checkbox"/> F <input type="checkbox"/>
Details of activity (dates/times/season/location):	

## Emergency Contact Information

Emergency contact name:
Emergency contact number:
Alternative contact name:
Alternative contact number:
My child's Doctor's name and contact number:



# British Water Ski Parental Consent – Cont

## Medical Information

1. Does your child experience any conditions requiring medical treatment and/or medication?

Yes  No  If yes please provide details:

2. Does your child have any allergies?

Yes  No  If yes please provide details:

3. Does your child have any specific dietary requirements?

Yes  No  If yes please provide details:

4. Please provide any further information you feel is necessary:

- I have received comprehensive details of the above activity and am aware of the *British Water Ski's Child Protection Policy and Procedures*.
- I consent to my child taking part in the activities detailed. I acknowledged that the Club will be liable in the event of any accident only if they have failed to take reasonable steps in their duty of care for my child during the activities.
- I agree to be at the drop-off/pick-up point at the agreed time.
- I confirm to the best of my knowledge that my child does not knowingly suffer from any medical condition other than those detailed above.
- I consent to my child receiving medical treatment which in the opinion of a qualified medical practitioner may be necessary.

Parent/Carer's signature:

Print name:

Date:

**This form or a copy of MUST be taken by the person in charge of the activity**



Please detach and retain pages 8-12 (Club Rules) for your own future reference.

Return pages 1 – 7 in their entirety to:

Dennis Thatcher  
63 Uxbridge Road  
Rickmansworth  
Herts WD3 7DQ

Office Use Only			
		Date	Notes
Application Received	<input type="checkbox"/>		
SD Form Received	<input type="checkbox"/>		
Parental Consent Received	<input type="checkbox"/>		
Checked by Welfare Officer	<input type="checkbox"/>		
References Taken	<input type="checkbox"/>		
Application Allowed?	<input type="checkbox"/>		
Recorded Images Consent	<input type="checkbox"/>		

# RICKMANSWORTH 1998 WATER SKI CLUB

## CLUB RULES

- 1 Name and Location      The Club shall be called 'Rickmansworth 1998 Water Ski Club' (herein after referred to as "The Club").  
  
The Club was previously known as 'Westhorpe Water Ski Club'.  
  
As from 4<sup>th</sup> April 1998 the Club will be located at The Boathouse, Batchworth Lake, Rickmansworth Aquadrome, Rickmansworth, Herts.
- 2 Objectives              The objectives of the Club are:
  - (a) to promote the sport of waterskiing
  - (b) to provide skiing facilities for members
  - (c) to provide and maintain boats, clubhouse, jetties and other equipment for the use of the club members and visitors
  - (d) to promote a family based club with options of:
    - Club Sessions
    - Pre Booked Sessions
    - Coaching Sessions
  - (e) to provide good value for money for its members
  - (f) to provide skiing facilities for non members from the local community
- 3 Constitution            The Club shall consist of Honorary members, Individual members, Senior members, Junior members and Infant members. The total number of members in any one year shall not exceed the number agreed by the Committee for that season (such agreement to be based on logistical or operational grounds only).
- 4 Affiliation to the BWS      The Club shall be affiliated to British Water Ski and all skiing members shall be enrolled as members thereof:
- 5 Membership            Membership of the Club shall be open to anyone interested in the sport of waterskiing on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute.
  - (a) Persons shall be eligible for individual (and Senior) membership provided that:
    - (i) They are 18 years of age or older.
    - (ii) They always undertake to wear a buoyancy aid and an appropriate wet or dry suit.
    - (iii) They sign an undertaking that they absolve the Club, its Officers, Management and Members from liability for any injury or damage to themselves or their property from any cause whatsoever whilst engaged in the activities of the Club.
    - (iv) They agree to abide by the Rules and Regulations of the Club
    - (v) They have paid their annual subscription
  - (b) Persons shall be eligible for junior membership without a right to hold office or exercise the power of voting provided that:
    - (i) They are under 18 years of age.



- (ii) They always undertake to wear a buoyancy aid and an appropriate wet or dry suit.
  - (iii) They have paid their annual subscription.
  - (iv) Their parents or guardians give their consent to their becoming Junior members and also sign an undertaking as stated in 5 (a)(iii) and (iv) above.
- (c) Persons shall be eligible for Infant membership without a right to hold office or exercise the power of voting provided that:
- (i) They are under 10 years of age.
  - (ii) They always undertake to wear a buoyancy aid and an appropriate wet or dry suit.
  - (iii) They have paid their annual subscription.
  - (iv) At least one parent or guardian is a full member of the Club as defined in (a).
  - (v) Their parents or guardians give their consent to their becoming Infant members and also sign an undertaking as stated in 5 (a)(iii) and (iv) above.
- (d) In recognition of long standing previous membership and service to the Club, the Committee may elect an individual for Honorary membership.
- (e) Members' guests and day visitors must sign an undertaking as stated in 5(a)(iii) and (iv) above.
- (f) Acceptance of applications for new memberships shall be at the discretion of the Committee and for the first 6 months, the new member shall be considered to be on probation. Any breach of the Club's Rules or Bye Laws shall be considered sufficient reason for termination of the membership and a pro rata refund of any subscription paid shall be offered.
- (g) Junior and Infant members have no voting rights.

6 Proposals of Candidates

All applications for membership shall be accompanied by a remittance for the amount of the first annual subscription plus a security deposit (refunded after 12 months membership) and shall be made in writing and signed by the candidate. On acceptance of a new member by the Committee, the Membership Secretary shall notify the same to him/her in writing and shall send him/her a copy of the Club Rules. No person shall be admitted to the Club as a member until the Secretary has notified him/her of their acceptance. New members will be required to pay for their tows in advance until the end of their probationary period. A junior member wishing to become a full member may do so upon the payment of the amount necessary to raise his previous subscription in any one season up to the level of that of a full skiing member.

7 Subscriptions, Finances & Accounts

Details of subscriptions and tow fees for the forthcoming season are available at the Annual General Meeting, and are dispatched to current members prior to the beginning of the season. Subscriptions are to be agreed by the Club annually at the AGM, and the Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

A Member's annual subscription shall become due annually on the 1<sup>st</sup> April, or, if they first joined after 1<sup>st</sup> April 2002, it shall become due annually on the anniversary of their first joining the Club.

Tow fees must be paid in advance of skiing. Members will receive a monthly invoice detailing the tows taken in the previous month. The invoice will recommend a payment for the forthcoming month and Members are

required to pre-pay this amount. Members whose accounts fall into arrears will be barred from skiing until all arrears are paid and further prepayment made to cover at least another month's anticipated skiing.

All surplus income or profits are re-invested in the Club. No surpluses or assets will be distributed to members or third parties.

- 8 Voting Rights No member shall be entitled to take part in the activities of the Club or to exercise voting rights unless they pay the appropriate subscription for the current year, all arrears have been paid and an undertaking as outlined in 5(a)(iii) and (iv) signed.
- 9 Visitors/Guests Members' guests will have priority over visitors. However, both guests and visitors will be encouraged to ski at the club, but members will have priority. Drivers will endeavour to fit visitors into the skiing list according to the Club's Skiing Bye Laws.
- 10 Conduct of Members It shall be the duty of every member to take every available means to put a stop to any infringements of the Rules brought to their attention and report them to the Committee through the Club Secretary.
- (a) If at any time the Committee shall be of the opinion that the interests of the Club so require (by reference to clause 5 above), they may by letter invite any member to resign from the Club within a time specified in such letter. In default of their resignation, the question of the expulsion of that member shall be considered by the Committee. For the purpose of this rule the vote of at least two thirds of the whole Committee shall be necessary.
  - (b) The Committee shall have the right at its absolute discretion to suspend any member pending the outcome of any procedure arising from clause 10 (a).
  - (c) In the event of 10(a) or (b), or the refusal to admit a prospective member (to be referred to as "member" for the purpose of this clause), the Member shall have a right of appeal to a 3 person panel comprising 1 member representative nominated by the committee, 1 member representative nominated by the member in question, and a further member representative to be agreed by the first two representatives on the panel. In the event that the panel is unable to agree on a third representative, the decision will be passed to the Governing Body whose decision shall be final and binding. Any notice of appeal shall be served on the committee within 21 days of the decision complained of. Nominations of panel members and submissions are to be exchanged in writing 14 days thereafter, and the appeal shall be heard within 14 days, or within 14 days of the nomination of the 3<sup>rd</sup> panel member whichever is later. The finding of the appeal panel shall be final and binding.
- 11 Effect of Ceasing to be a Member Any person on ceasing to be a member of the Club shall forfeit all rights associated with membership and shall not hold any claim upon the Club or its property.
- 12 Officers & Committee The following shall be Officers of the Club:
- Chairperson
  - Secretary
  - Treasurer

The day to day management of the Club shall be deputised to an annually elected Committee composed of the Officers of the Club and between 2 and 4 committee members without portfolio. The Chairperson shall have a casting vote. The Committee shall retire annually, but shall be eligible for re-election. The Committee, (nominated with their consent) shall be elected at the Annual General Meeting.

The Committee is able to operate with the support of non committee positions. As an example, this functionality could include; Boats and Equipment, Development, Social and Club Captain or other tasks deemed necessary by the Committee. These roles would report to a Committee member.

- 13 Trustees
- The Club may appoint between 3 and 5 Trustees in whom shall be vested the property of the Club (Freehold or Leasehold). Such property shall be dealt with by the Trustees as the Club Committee shall from time to time direct by resolution (of which an entry in the minute book shall be conclusive evidence).
- The Trustees shall be indemnified against risk and expense out of the property of the Club.
- Trustees must be current members of the Club as defined in rules 5(a) and (d) and are normally to be appointed for a 3 year term.
- 14 Governing Body
- There shall be established a Governing Body comprising those members of the Club who have been appointed as Trustees under clause 13 above. The Governing Body shall be entitled to ask the Committee to provide a report on any aspect of the management of the Club (on reasonable notice) and will be charged with the duty of approving an appropriate method of applying the Club's assets on dissolution pursuant to clause 23 below.
- 15 Annual Meetings
- The Annual General Meeting of the Club shall be held in the month of March each year, or in such other month the Committee may decide, and upon a date and time to be fixed by the Committee and at least 14 days notice thereof shall be given to every member. Any member desirous of moving a resolution at the Annual General Meeting should give at least 10 days notice in writing thereof to the Club Secretary Any member desirous of making a nomination for an Officer or Committee position must similarly (and with the nominees consent) give at least 10 days notice in writing thereof to the Club Secretary.
- 16 Extraordinary General Meetings
- The Committee may at any time and for any purpose call a Extraordinary General Meeting and shall be required to do so forthwith upon the requisition in writing of any twenty members qualified to vote, stating the purposes for which the meeting is required. At least 14 days notice of a Extraordinary General Meeting shall be given to every member.
- 17 General Meetings
- All voting at the Annual General Meeting and at Extraordinary General Meetings shall be decided by a simple majority.
- 18 Quorum
- The quorum at General Meetings shall be 12 members. The Quorum at Committee Meetings shall be half of the Committee with the Chairperson having the casting vote.
- 19 Club Bye Laws & Regulations
- The Committee may from time to time make, repeal and amend all such Bye Laws and Regulations (not inconsistent with these Rules) as they shall think expedient for the management and well being of the Club. All such Bye Laws shall be binding upon the members until repealed.
- 20 Club Rules
- The Rules may be amended in accordance with resolutions voted upon and passed at the Annual General Meeting or an Extraordinary General Meeting convened for that purpose. All members shall receive details of proposed changes no less than 28 days before the General Meeting.
- 21 Tow Fees
- The rates for skiing each season shall be proposed at the Annual General Meeting. The Committee have the power to vary these rates without notice, as circumstances may demand (subject to the condition that any such variation should not pose a significant obstacle to people participating). Any

such alteration shall be posted on the Club noticeboard with the date from which they shall become effective.

22 Insurance

The Club shall effect in respect of its boats an insurance against third party liability to a minimum amount of £1,000,000 in anyone accident or series of accidents constituting one occurrence. Such insurance shall be effective whether the boats are being driven by a club member or by any person with the Committees consent.

23 Dissolution

If at any General Meeting a resolution for the dissolution of the Club shall be passed by a majority of the members present, and such resolution shall at a Extraordinary General Meeting held not less than one month thereafter, at which not less than 75% of the voting members shall be present, be confirmed by a resolution passed by a majority of the members voting thereon, the Committee shall thereupon, or at such later date as shall be specified in such resolution, proceed to realize the property of the Club and discharge all outstanding liabilities including outstanding lease payments, rates, sports council loans, finance on boats, and other bona fide debts. Any surplus after such realization shall be applied to one of the following purposes outlined below as the Governing Body in its absolute discretion considers appropriate at the relevant time:

- The purposes of British Water Ski (being the sport's governing body) for use in a related community sport,
- The purposes of another CASC,
- The purposes of a charity.

Upon the completion of such application, the Club shall be dissolved.